


ರಾಜ್ಯ ವಿದ್ಯಾರ್ಥಿವೇತನ ತಂತ್ರಾಂಶ ಡೌನ್‌ಲೋಡ್

ಕನ್ನಡ



ಮೆಟ್ರಿಕ್ ನಂತರ ವಿದ್ಯಾರ್ಥಿವೇತನ ಅರ್ಜಿಗಾಗಿ ಅಗತ್ಯ ಮಾಹಿತಿ

ವಿದ್ಯಾರ್ಥಿಗಳ ಎಸ್.ಎ.ಟಿ.ಎಸ್ ಗುರುತಿನ ಸಂಖ್ಯೆ /
College Registration Number

ವಿದ್ಯಾರ್ಥಿ ಮತ್ತು ವೇತನಾಧಿಕಾರಿ ಸಂಖ್ಯೆ

ಮೊಬೈಲ್

ಕಾತಿ ಮತ್ತು ಆದಾಯ ಪ್ರಮಾಣ ಪತ್ರಗಳು

e-Attestation Numbers

Disability Card Number issued by GOI in
case of Physically Challenged

Click here for e-Attestation Portal
(Students)

Click here for e-Attestation Portal
(e-Attestation Officers)

ಇಲಾಖೆಗಳು	ಅರ್ಜಿಗಳು	ಅನುಮೋದಿಸಲಾಗಿದೆ	ಪಾವತಿಸಲಾಗಿದೆ
6	0	0	0

ಯೋಜನೆಗಳು

ಸಾಮಾನ್ಯ ಕಲ್ಯಾಣ ಇಲಾಖೆ

ಪರಿಶಿಷ್ಟ ವರ್ಗದವರ ಕಲ್ಯಾಣ ಇಲಾಖೆ

ಹಿಂದುಳಿದ ವರ್ಗದವರ ಕಲ್ಯಾಣ ಇಲಾಖೆ

ಅಲ್ಪಸಂಖ್ಯಾತರ ಕಲ್ಯಾಣ ಇಲಾಖೆ

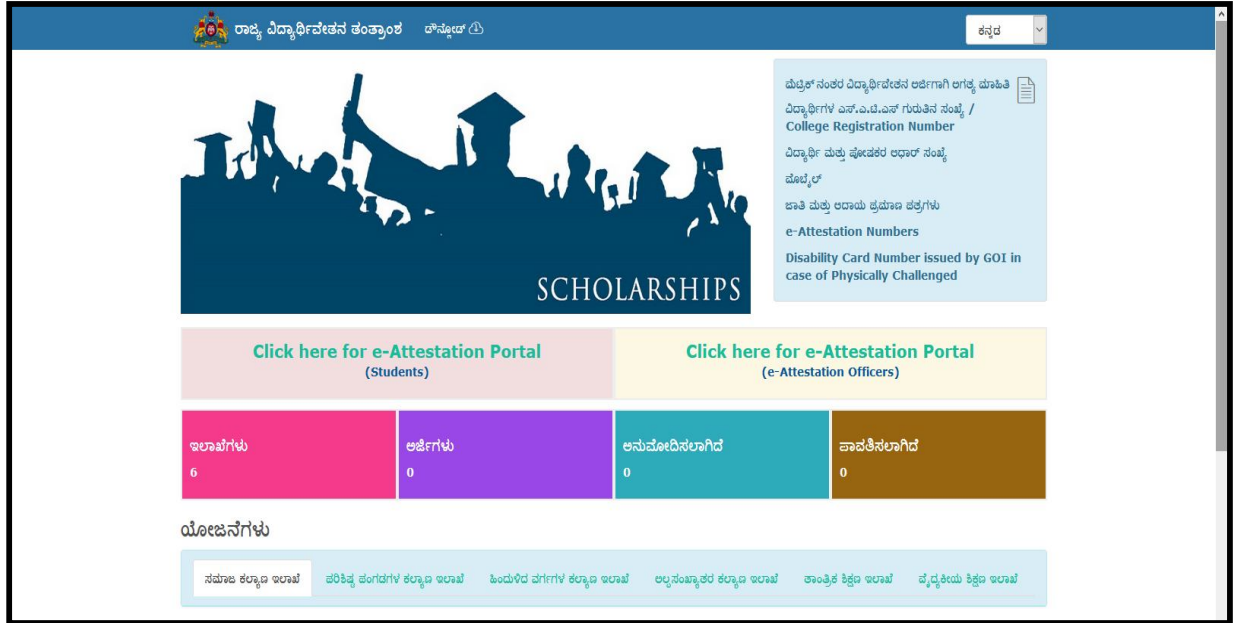
ಶಾಂತಿಕೆ ಕ್ಷೇತ್ರ ಇಲಾಖೆ

ವೈದ್ಯಕೀಯ ಕ್ಷೇತ್ರ ಇಲಾಖೆ

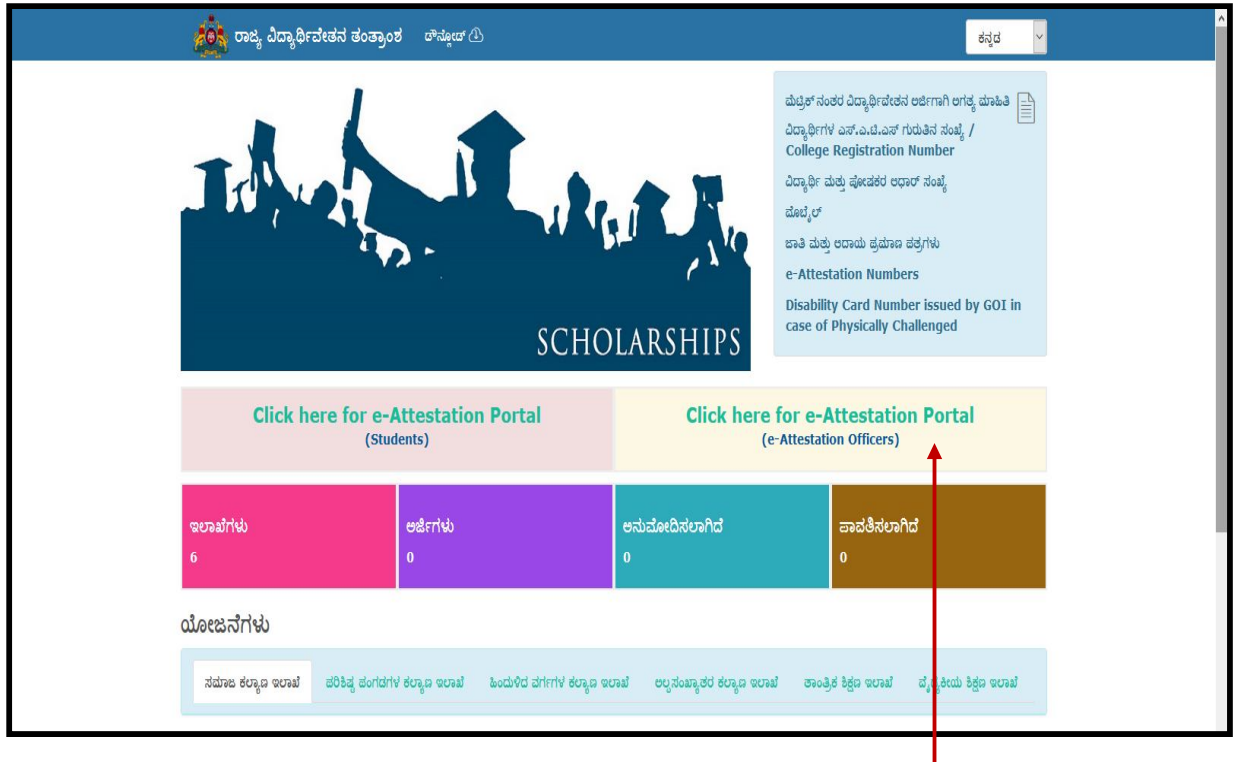
User Manual for e-Attestation Officer to e-attest the Documents uploaded by students for e-Attestation

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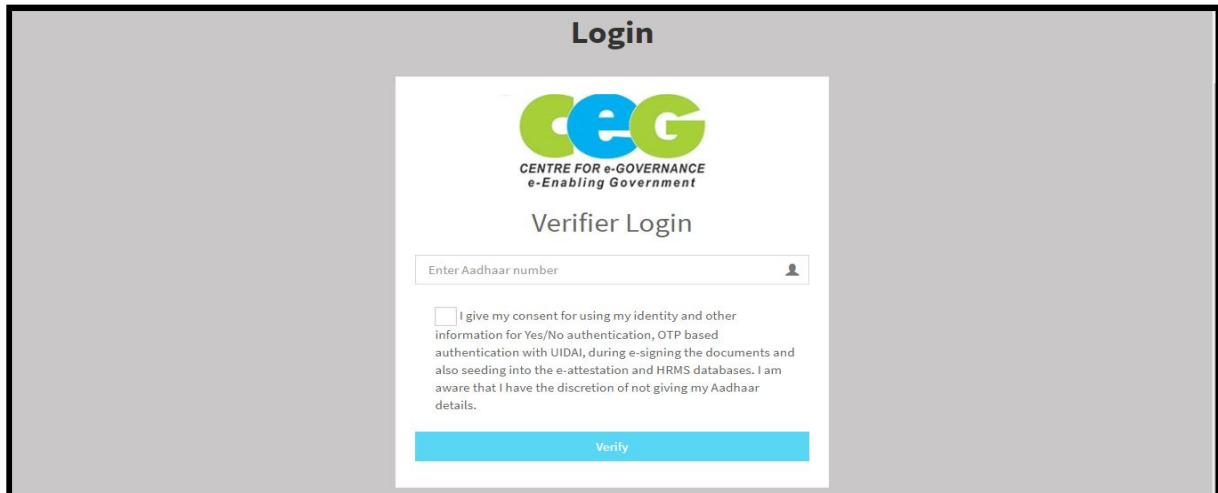


In order to access the e-Attestation application from an internet browser, open your internet browser and type [\[http://ssp.postmatric.karnataka.gov.in\]](http://ssp.postmatric.karnataka.gov.in) in the address bar and press enter. Web Page as shown in the above screenshot will open.

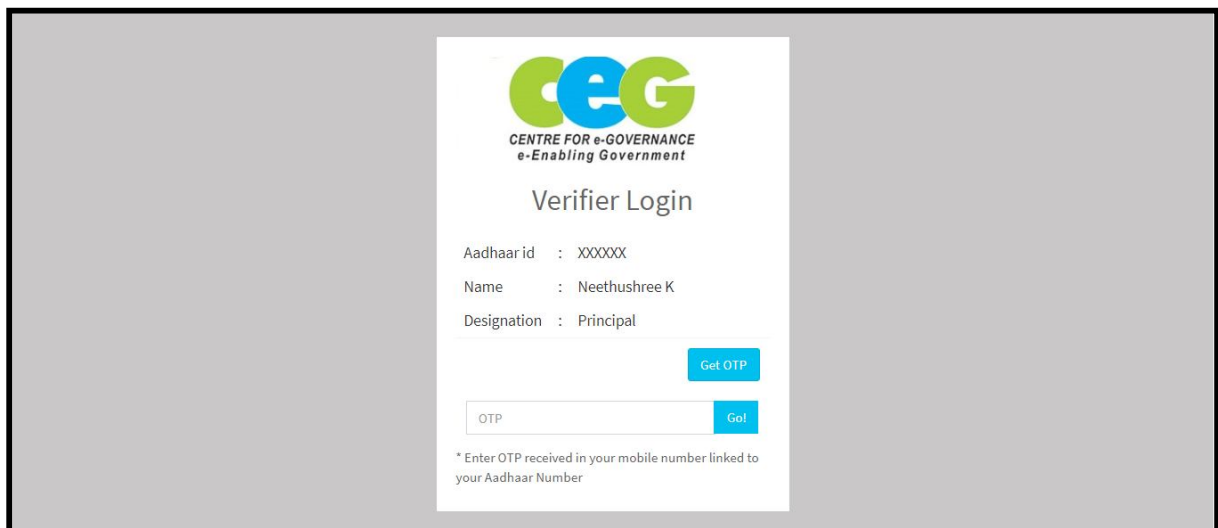


e-Attestation Officer should click on “**Click here for e-Attestation Portal (e-Attestation Officers)**” link in order to access the e-Attestation application.

1. E-ATTESTATION OFFICER LOGIN



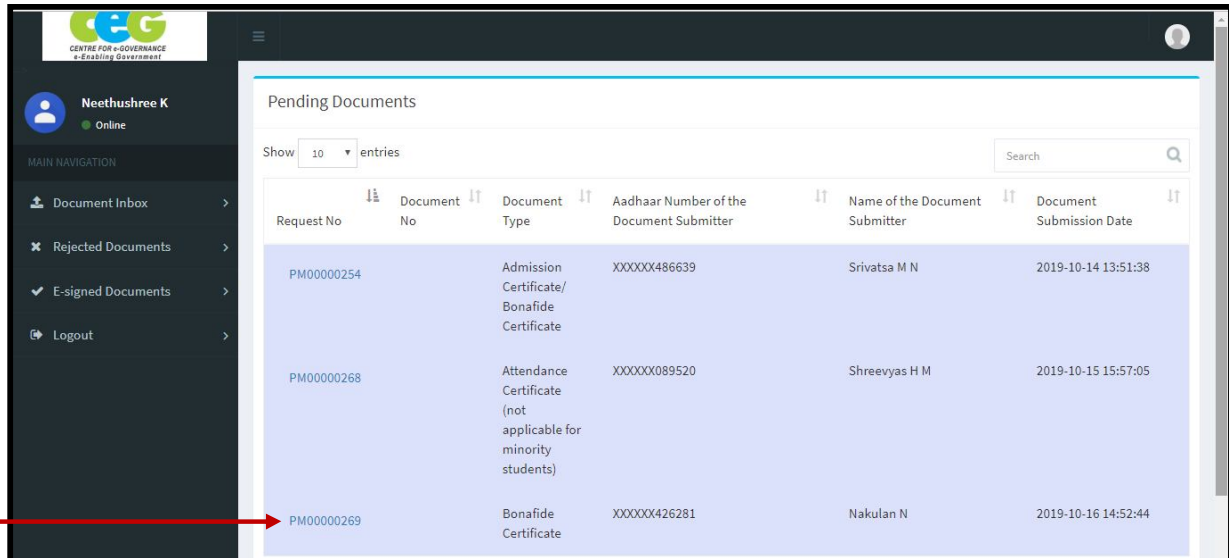
- e-Attestation Officer should enter his/her **Aadhaar Number** in the input field provided, should click on the **Aadhaar Consent checkbox** and should then click on **Verify** button in order to login to his/her account.



- e-Attestation Officer should ensure that his/her **Name as in Aadhaar & Designation** displayed in the login page are correct & should then click on **Get OTP** button in order to generate the OTP.
- e-Attestation Officer should then enter the OTP received & click on **Go** button.
- Upon successful Aadhaar Validation, e-Attestation Officer will be redirected to Document Inbox page.

NOTE: OTP will be sent to the Aadhaar linked Mobile Number of the e-Attestation Officer.

2. DOCUMENT INBOX



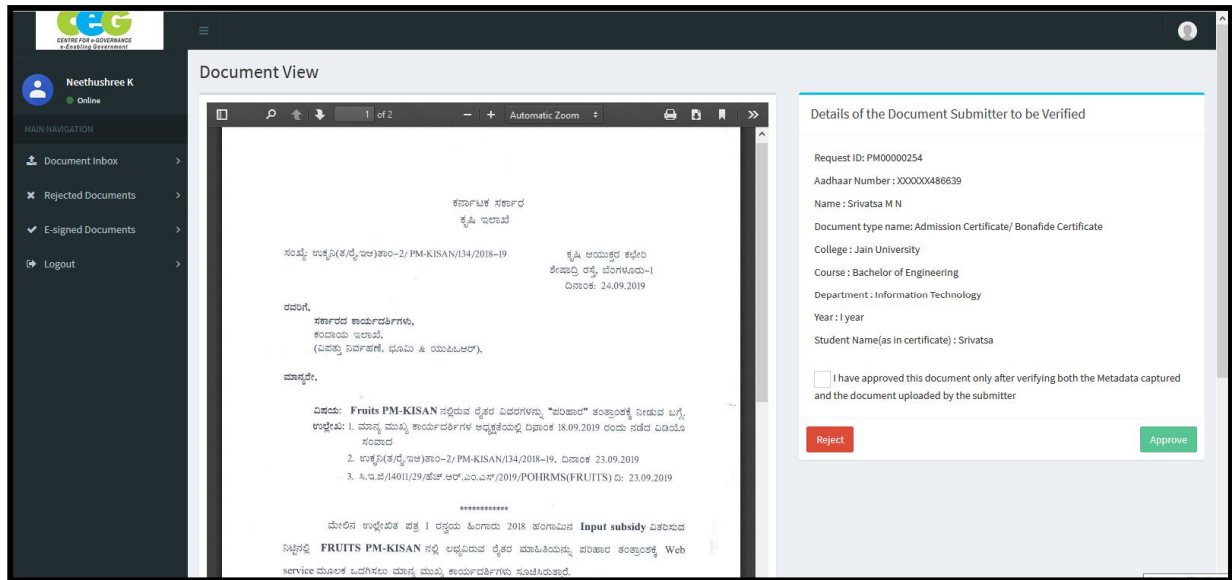
The screenshot displays the 'Pending Documents' section of a web application. The user is logged in as 'Neethushree K' and is online. The main navigation menu includes 'Document Inbox', 'Rejected Documents', 'E-signed Documents', and 'Logout'. The 'Document Inbox' is selected, showing a list of pending documents. The table has the following data:

Request No.	Document No.	Document Type	Aadhaar Number of the Document Submitter	Name of the Document Submitter	Document Submission Date
PM00000254		Admission Certificate/ Bonafide Certificate	XXXXXX486639	Srivatsa M N	2019-10-14 13:51:38
PM00000268		Attendance Certificate (not applicable for minority students)	XXXXXX089520	Shreevyas H M	2019-10-15 15:57:05
PM00000269		Bonafide Certificate	XXXXXX426281	Nakulan N	2019-10-16 14:52:44

- Once the e-Attestation Officer logs in to his/her account, list of documents that are pending to be attested gets displayed with the following details:
 - Request No.
 - Document Type
 - Aadhaar Number of the Document Submitter
 - Name of the Document Submitter
 - Document Submission Date
- e-Attestation Officer should click on the **Request No.** link in order to view the document submitted by the Student.

2.1 VERIFICATION OF UPLOADED DOCUMENT

- Once the e-Attestation Officer clicks on **Request No.** link, **Document View** screen will be displayed.



- In the Document View screen, e-Attestation Officer can view both the Student Details that is to be verified(Meta Data/Index Data) as well as the document uploaded by the Student for e-Attestation.
- E-Attestation Officer can either **Approve or Reject** the document uploaded by the student by comparing the index data, uploaded document and the original document submitted by the student in person.

NOTE: Student should visit e-Attestation Officer along with relevant original documents in order to get his/her documents attested.

2.1.1 DOCUMENT APPROVAL PROCESS

e-Attestation Officer can approve the uploaded document and forward it for e-Sign by following the steps as specified below:

Step 1 : He/She should verify the document that the student has uploaded, by comparing it with the index data displayed and the original document submitted by the student at the time of verification.

Step 2: If the data available in the uploaded document matches with the index data and original document, then he/she should check the **Approval declaration checkbox** and click on **"Approve"** button.

The screenshot shows the 'Document View' interface. On the left is a sidebar with 'Neethushree K' and 'Online' status, and a 'MAIN NAVIGATION' menu with options: 'Document Inbox', 'Rejected Documents', 'E-signed Documents', and 'Logout'. The main area displays a document titled 'ಕರ್ನಾಟಕ ಸರ್ಕಾರ ಕೃಷಿ ಇಲಾಖೆ' (Government of Karnataka, Department of Agriculture). The document content includes details about the 'Fruits PM-KISAN' scheme and a list of beneficiaries. On the right, there is a 'Details of the Document Submitter to be Verified' section. It contains fields for 'Request ID: PM00000254', 'Aadhaar Number: XXXXXX48639', 'Name: Srivatsa M N', 'Document type name: Admission Certificate/ Bonafide Certificate', 'College: Jain University', 'Course: Bachelor of Engineering', 'Department: Information Technology', 'Year: 1 year', and 'Student Name(as in certificate): Srivatsa'. Below these fields is a checkbox labeled 'I have approved this document only after verifying both the Metadata captured and the document uploaded by the submitter', which is checked. At the bottom of this section are two buttons: 'Reject' and 'Approve'. A red arrow points from the 'Approve' button to the right.

This screenshot shows the 'Document Details' section of the interface. It includes a 'Document No' field with the value '0000000183'. Below this are three buttons: 'Reject Approval', 'Send to CDAC', and 'Inbox'. A red arrow points from the 'Send to CDAC' button to the right. The document content on the left is partially visible, showing the same text as the previous screenshot.

Step 3: Once, the e-Attestation Officer clicks on **"Approve"** button, **Document Number** will be auto-generated for the uploaded document.

Step 4: e-Attestation Officer can also disapprove any uploaded document even after document approval but before e-Sign by clicking on **"Reject Approval"** button.

Step 5: e-Attestation Officer should click on **"Send to CDAC"** button in order to e-Sign the uploaded document.

Ministry of Electronics and Information Technology
Government of India

Digital India
Power To Empower

सी डेक
CDAC
Centre for Development of Advanced Computing

You are currently using C-DAC eSign Service and have been redirected from

Hastakshar
हस्ताक्षर
C-DAC's eSign Service

Aadhaar Based e-Authentication

[Get Virtual ID](#)

[View Document Information](#)

[Get OTP](#) [Cancel](#) Not Received OTP? [Resend OTP](#)

Step 5: e-Attestation Officer will be redirected to C-DAC e-Sign service page, where he/she should enter his/her **Aadhaar Number** and click on **"Get OTP"** button for authentication and to e-Sign the document uploaded by the student for e-Attestation.

Step 6: e-Attestation Officer should enter the **OTP** that has been sent to his/her Aadhaar linked mobile number in the input field provided and should then click on **"Submit"** button.

Ministry of Electronics and Information Technology
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[Get Virtual ID](#)

[View Document Information](#)

☒ I have read and provide my [consent](#)

[Submit](#) [Cancel](#) Not Received OTP? [Resend OTP](#)

Step 7: Once the e-Attestation officer enters his/her Aadhaar Number, OTP and clicks on **"Submit"** button, the process of document e-Sign/e-Attestation will be completed

and he/she will be redirected to “**Document View**” screen, where the **attestation details** will be displayed at the end of the document as shown in the below screenshot.

The screenshot shows a web application interface. On the left is a dark sidebar with navigation links: Document Inbox, Rejected Documents, E-signed Documents, and Logout. The main area displays a document with Kannada text and a signature. At the bottom right, there is a section titled 'Attested By' with the following details: Name: Neethushree K, Designation: Principal, Department: All Departments, and Document No: 0000000183. To the right of the document, there is a form with fields for Request ID, Aadhaar Number, Name, Document type name, College, Course, Department, Year, and Student Name. Below these fields are 'Reject' and 'Approve' buttons. Further down, there is a 'Document Details' section with a 'Document No' field containing '0000000183' and another 'Reject' button. At the bottom right, there is a 'Signed PDF Hash' field with a long alphanumeric string and a 'Send to CDAC' button.

2.1.2 Document Rejection Process

e-Attestation Officer can reject an uploaded document by following the steps as specified below:

Step 1 : He/She should verify the document that the student has uploaded, by comparing it with the index data displayed and the original document submitted by the student at the time of verification.

Step 2: If the data available in the uploaded document does not match with the index data and original document, then he/she should click on “**Reject**” button.

The screenshot shows the 'Document View' screen. The left sidebar is the same as in the previous screenshot. The main area shows a document viewer with a toolbar at the top. On the right, there is a section titled 'Details of the Document Submitter to be Verified' with fields for Request ID, Aadhaar Number, Name, Document type name, College, Course, Year, and Student Name. Below these fields are 'Reject' and 'Approve' buttons. The 'Reject' button is highlighted with a red arrow pointing to it from the right side of the screen.

Step 3: He/She should select appropriate reason for document rejection from the **"Reject Reason"** drop-down list and should then click on **"Submit"** document.

This screenshot shows the document rejection interface. On the right side, there is a form with the following details:

- College : Jain University
- Course : Master of Science
- Year : IV year
- Student Name(as in certificate) : Nakulan N
- ☐ I have approved this document only after verifying both the Metadata captured and the document uploaded by the submitter

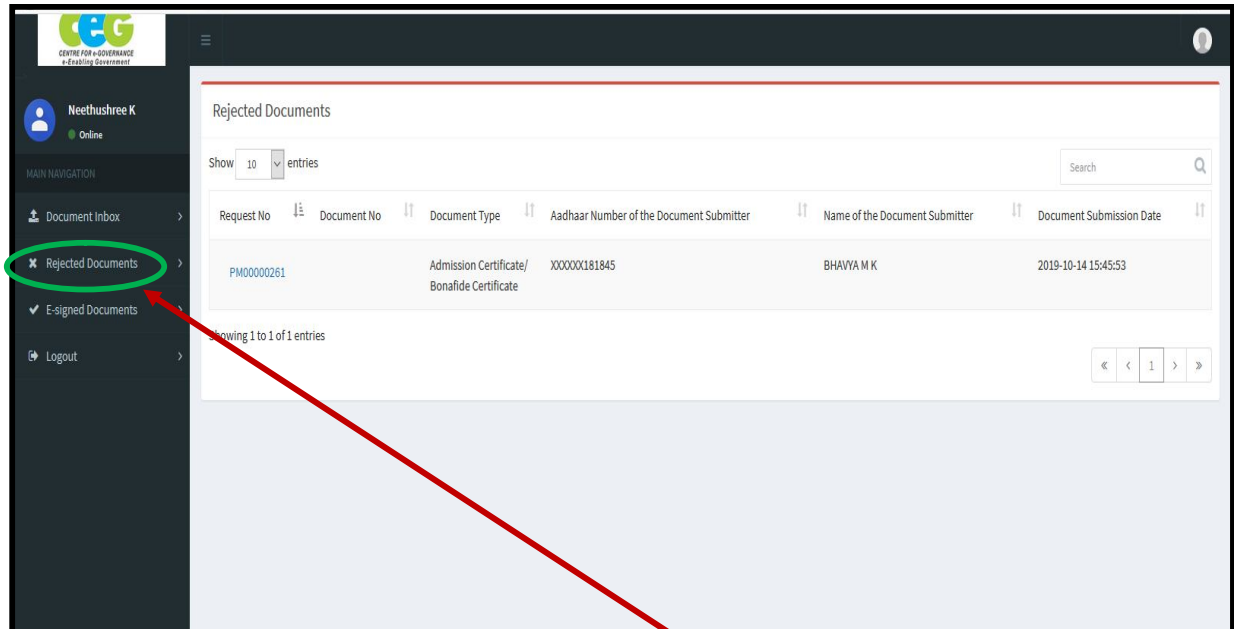
Below these details are two buttons: **Reject** (red) and **Approve** (green). Underneath is a section titled **Rejection Details** containing a **Reject Reason :** dropdown menu. The dropdown is open, showing a list of reasons:

- Select
- Data not matching with document's details
- Applicant doesn't belong to Institute
- Any other reason
- Uploaded document id not relevant
- Document is not clear
- Document is not matching with Original
- Document is not within the validity period
- Document is tampered
- Document is fake
- Incomplete information is given
- Fake information is given

A red arrow points from the text "Reject Reason" in the instructions to the dropdown menu. A green arrow points from the text "Submit" in the instructions to the **Submit** button in the second screenshot.

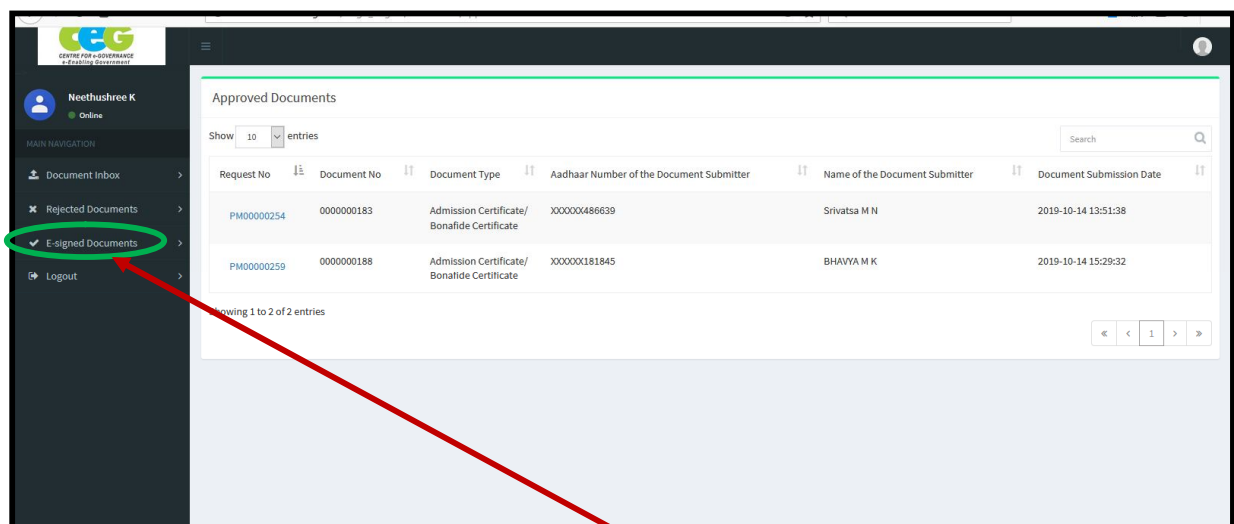
This screenshot shows the same document rejection interface as the first one, but with the **Reject Reason :** dropdown menu set to **Document is not matching with Original**. At the bottom of the form, there are two buttons: **Cancel** (grey) and **Submit** (blue). A red arrow points from the text "Submit" in the instructions to the **Submit** button.

3. REJECTED DOCUMENTS



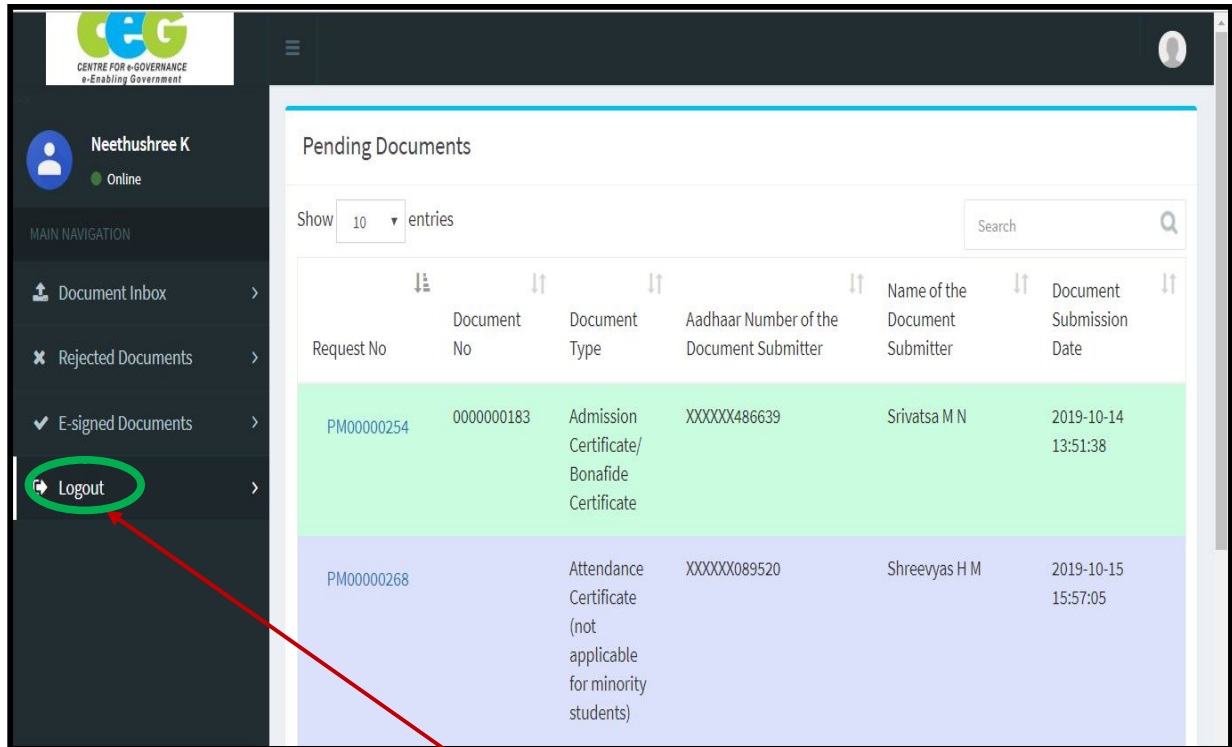
e-Attestation Officer should click on the “**Rejected Documents**” menu in order to view the list of uploaded documents that have been rejected by him/her.

4. E-SIGNED DOCUMENTS



e-Attestation Officer should click on the “**E-signed Documents**” menu in order to view the list of documents that have been approved & e-Attested by him/her.

5. PROFILE LOGOUT



The screenshot displays the CEG (Centre for e-Governance) portal interface. On the left, a dark sidebar contains the user profile 'Neethushree K' with a status of 'Online'. Below the profile, the 'MAIN NAVIGATION' menu lists several options: 'Document Inbox', 'Rejected Documents', 'E-signed Documents', and 'Logout'. The 'Logout' option is highlighted with a green circle, and a red arrow points from this circle to the explanatory text below. The main content area, titled 'Pending Documents', shows a table of document requests. The table has columns for 'Request No', 'Document No', 'Document Type', 'Aadhaar Number of the Document Submitter', 'Name of the Document Submitter', and 'Document Submission Date'. Two entries are visible: one for 'PM00000254' (Admission Certificate/Bonafide Certificate) and another for 'PM00000268' (Attendance Certificate).

Request No	Document No	Document Type	Aadhaar Number of the Document Submitter	Name of the Document Submitter	Document Submission Date
PM00000254	0000000183	Admission Certificate/ Bonafide Certificate	XXXXXX486639	Srivatsa M N	2019-10-14 13:51:38
PM00000268		Attendance Certificate (not applicable for minority students)	XXXXXX089520	Shreevyas H M	2019-10-15 15:57:05

e-Attestation Officer should click on “**Logout**” link in order to log out from his/her account.